

MEDICATION MUST BE GIVEN DIRECTLY TO AN OFFICE EMPLOYEE. MEDICATION MUST NOT BE PUT IN A BACKPACK OR LUNCH BOX.

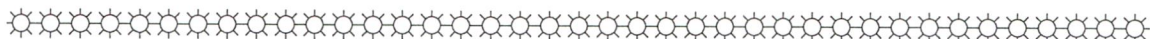
If your child is required by a physician to take morning medication on a daily basis, it is the parents' responsibility to ensure the medication is given at home before coming to school.

If your child should need to take medications during school hours, please follow these guidelines:

A note to the school must contain the following information:

- a. Name of medication (i.e. amoxicillin, methylphenidate)
- b. Dose to give student (i.e. 1 tablet, 1 teaspoon)
- c. Time medication is to be given (i.e. 12 noon, 1 p.m.)
- d. Days medication is to be given (i.e. August 14 through August 17)
- e. Be sure your child's name is on the note and that you have signed and dated the note. Medication should be in the original container with the pharmacy label and child's name on the label. (Ask your doctor and/or pharmacist about a "school" bottle. They will provide this for you.)

No child will be given medication without a written note signed and dated by the parent.



Student's Name _____ Date _____

Teacher's Name _____

Name of Medication _____

Dose to be given _____

Time to be given _____

Dates medication to be given _____

Parent's Signature _____