

April 15, 2024

Dear Sunshine Cottage Community,

As you know, Sunshine Cottage has begun its search for a new Executive Director. The Board of Directors has hired a renowned national search consultant – The Education Group – to guide our search. The Board has also now formed a Search Committee, which will be responsible for assessing potential candidates for that job and ultimately recommending a candidate for the job at the end of that process. As that effort begins, we wanted to assure you of two important things.

While the Search Committee's work will be confidential (as it must be), we intend to ensure that you have as much transparency as possible into what is happening with the search. In the next few days, a page dedicated to helping explain the processes of the Search Committee and coming events in the search process will be added to the Sunshine Cottage website.

Keeping you informed about coming events is important because there will be significant opportunities for each of you to collaborate in important ways in this search. In the next few weeks, our search consultant will be on campus and will hold meetings with different groups – parents, staff, and others – seeking your opinions about the school. In this early stage of the search, we will also be seeking your input in the form of short surveys that offer opportunities to not just check boxes but to also explain your viewpoints if you so choose. We hope you will be able to join those meetings and complete the surveys to give your candid views, which will aid the search effort. Later in the process, as we near the end, we will hold public meetings with the final candidates for the job, offering you opportunities to ask questions and to provide feedback on those candidates.

We are excited to have begun the process of finding and hiring the next Executive Director of Sunshine Cottage and are committed to making that process as inclusive and transparent as we possibly can. We hope that you all will share that excitement and be active participants in this process.

In service of Sunshine Cottage,

Mike Murray

Mike Murray, Chair Board of Directors