

# Sunshine Cottage COVID-19 Action Plan

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- ☀ Staff and faculty will self-report temperatures daily upon arriving in the building.
- ☀ Children's temperatures will be taken in the vehicle upon arriving to Sunshine Cottage. If temperature is 100.4 degrees or higher, the child cannot exit the vehicle and proceed into Sunshine Cottage. Parents should not exit their vehicles.
- ☀ Pre-School and Pre-Kinder students will be escorted directly to their classrooms, while Elementary students walk directly to their classrooms.
- ☀ Lunch and special classes will be taught in the classroom to minimize student movement in the building. Outside activities will be P.E. and recess.
- ☀ Face mask and/or face shields must be worn by all adults and students outside of the classrooms.
- ☀ Teachers must wear face shields in the classroom.
- ☀ All adults and students must have scheduled handwashing sessions; preferably three to four times daily, and after all restroom visits.
- ☀ Sanitizing stations will be positioned in each hallway, in other high traffic areas, as well in all classrooms.
- ☀ There will be no visitors on campus. Parents must make an appointment to visit with Administration and/or Teachers, Audiology or Speech.
- ☀ No school fieldtrips until further notice.
- ☀ No large gatherings or events including Popsicle Social, Sunshine Night, Halloween, Thanksgiving Feast or Christmas Play to name a few for the first semester.
- ☀ No after school tutorials.
- ☀ No PTG meetings.
- ☀ Social distancing must always be adhered to, including inside the classroom.
- ☀ School hours:
  - 7:45 a.m. – School Begins
  - 7:50 a.m. – Tardy for Class
  - 2:15 p.m. – Early Childhood Dismissal
  - 3:00 p.m. – Elementary Dismissal
  - 2:15 p.m. – YMCA After School Program Begins
  - 5:30 p.m. – YMCA After School Program Closes